



Overview and Scrutiny Committee

Thu 8 Jul
2021
6.30 pm

Council Chamber
Town Hall
Redditch

REDDITCH BOROUGH COUNCIL

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**If you have any queries on this Agenda please contact
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GUIDANCE ON FACE-TO-FACE MEETINGS

Due to the current Covid-19 pandemic Redditch Borough Council will be holding this meeting in accordance with the relevant social distancing arrangements for holding face-to-face meetings at a local authority.

If you have any questions regarding the agenda or attached papers, please do not hesitate to contact the officer named above.

GUIDANCE FOR ELECTED MEMBERS ATTENDING MEETINGS IN PERSON

In advance of the Committee meeting, Members are encouraged to consider taking a lateral flow test, which can be obtained for free from the NHS website. Should the test be positive for Covid-19 then the Member should not attend the Committee meeting, should provide their apologies to the Democratic Services team and should self-isolate in accordance with national rules.

Members and officers are encouraged to wear face masks during the Council/Committee meeting, unless exempt. Face masks should only be removed temporarily if the Councillor/officer requires a sip of water and should be reapplied as soon as possible. Refreshments will not be provided by the venue, therefore Members and officers are encouraged to bring your own supply of water.

Hand sanitiser will be provided for Members to use throughout the meeting.

The meeting venue will be fully ventilated and Members and officers may need to consider wearing appropriate clothing in order to remain comfortable during proceedings.

In line with Government guidelines, any member of the public who has received a positive result in a Covid-19 test on the day of a meeting should not attend in person and should self-isolate in accordance with the national rules.

Notes:

Although this is a public meeting, there are circumstances when Council might have to move into closed session to consider exempt or confidential information. For agenda items that are exempt, the public are excluded from the proceedings.

PUBLIC SPEAKING

The usual process for public speaking at Committee meetings will continue to be followed subject to some adjustments which allow written statements to be read out on behalf of residents.

Members of the public are welcome to observe. However, due to social distancing requirements to ensure the safety of participants during the Covid-19 pandemic there will be limited capacity and members of the public will be allowed access on a first come, first served basis. Members of the public in attendance are encouraged to wear face-masks, to use the hand sanitiser that will be provided and will be required to sit in a socially distance manner at the meetings. It should be noted that members of the public who choose to attend in person do so at their own risk.

The Council has introduced public speaking at Overview and Scrutiny Committee meetings, which allows members of the public to comment on agenda items due to be considered at the meeting.

The total maximum time permitted for public speaking is 15 minutes and the time limit for individual speakers is 3 minutes.

Only those members of the public who have registered to speak in advance of the meeting will be permitted to do so.

To register to speak you must contact Democratic Services by phone on 01527 64252 ext 3146, or by email at democratic@bromsgroveandredditch.gov.uk by 12 noon two working days before the meeting (Tuesday 6th July 2021).

When registering to speak you must give your name and contact telephone number and indicate which agenda item you wish to speak about.



Overview and Scrutiny

Thursday, 8th July, 2021

6.30 pm

Committee Room 2 Town Hall

Agenda

Membership:

Cllrs:

Debbie Chance
(Chair)
Jennifer Wheeler
(Vice-Chair)
Salman Akbar
Karen Ashley

Joanne Beecham
Michael Chalk
Alex Fogg
Julian Grubb
Lucy Harrison

1. Apologies and named substitutes

2. Declarations of interest and of Party Whip

To invite Councillors to declare any Disclosable Pecuniary Interests and / or Other Disclosable Interests they may have in items on the agenda, and to confirm the nature of those interests, and any Party Whip.

3. Minutes (Pages 1 - 8)

4. Public Speaking

To invite members of the public who have registered in advance of the meeting to speak to the Committee.

5. Overview and Scrutiny Training and Work Programme Planning Event Report
(Pages 9 - 14)

6. Landscaping - Overview Item

7. Community Lottery Update (Pages 15 - 18)

8. Executive Committee Minutes and Scrutiny of the Executive Committee's Work Programme - Selecting Items for Scrutiny (Pages 19 - 28)

The next edition of the Executive Committee Work Programme will be published on 1st July 2021, after the publication of the main agenda pack for this meeting. A copy of the work programme will therefore be included in an additional papers pack.

9. Overview and Scrutiny Work Programme (Pages 29 - 32)

10. Task Groups, Short Sharp Reviews and Working Groups - Update Report

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- a) Budget Scrutiny Working Group – Chair, Councillor Jennifer Wheeler
- b) Performance Scrutiny Working Group – Chair, Councillor Jennifer Wheeler
- c) Dementia Task Group – Chair, Councillor Michael Chalk
- d) Parking on Unicorn Hill, Short, Sharp Review – Chair, Councillor Joanne Beecham

11. External Scrutiny Bodies - Update Reports

- a) West Midlands Combined Authority (WMCA) Overview and Scrutiny Committee – Council representative, Councillor Chalk; and
- b) Worcestershire Health Overview and Scrutiny Committee (HOSC) – Council representative, Councillor Chalk; and
- c) Greater Birmingham and Solihull Local Enterprise Partnership (GBSLEP) – Council representative, Councillor Chalk.

12. Exclusion of the Press and Public

Should it be necessary, in the opinion of the Chief Executive, during the course of the meeting to consider excluding the public from the meeting on the grounds that exempt information is likely to be divulged, it may be necessary to move the following resolution:

“That, under S.100 (A) (4) of the Local Government Act 1972, the public be excluded from the meeting for the following matter(s) on the grounds that it/they involve(s) the likely disclosure of exempt information as defined in the relevant paragraphs (to be specified) of Part 1 of Schedule 12 (A) of the said Act”.

These paragraphs are as follows:

Subject to the “public interest” test, information relating to:

Para 3 – financial or business affairs.

13. Land at Upper Norgrove, Webheath - Pre-Scrutiny. (To Follow)

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Overview and Scrutiny Committee

Thursday, 18th March, 2021

MINUTES

Present:

Councillor Joe Baker (Chair), Councillor Jennifer Wheeler (Vice-Chair) and Councillors Salman Akbar, Michael Chalk, Peter Fleming, Andrew Fry, Ann Isherwood, Mark Shurmer and Yvonne Smith

Officers:

Sue Hanley

Democratic Services Officers:

Jo Gresham and Kerry Somers

79. APOLOGIES AND NAMED SUBSTITUTES

Prior to consideration of the first item of the agenda, the Chair thanked all Members of the Committee for their hard work during the municipal year. He expressed particular thanks to Councillor Y. Smith and Councillor M. Shurmer who were standing down from their roles of Councillors and wished them well for the future.

Apologies for absence were received from Councillor A. Fry.

80. DECLARATIONS OF INTEREST AND OF PARTY WHIP

There were no declarations of interest nor of any Party Whip.

81. MINUTES

RESOLVED that

Chair

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the minutes of the meeting of the Overview and Scrutiny Committee held on Thursday, 18th March 2021 be approved as a true and correct record and signed by the Chair.

82. PUBLIC SPEAKING

There were no registered public speakers on this occasion.

83. OVERVIEW AND SCRUTINY ANNUAL REPORT 2020-2021

The Chair introduced the item in respect of the Overview and Scrutiny Committee Annual report 2020-2021 and read out the Chair's Foreword to provide a summary of the Committee's work over the municipal year.

“Over the last year it has been a pleasure to be the Chair of the Overview and Scrutiny Committee. It has been a good year as there has been a lot of cross-party working. This is significant in a number of different ways; the importance of cross-party decision-making when representing the community as a whole, in addition it shows that by working together in partnership we can move things forward as a Council. The majority of the recommendations made by the Overview and Scrutiny Committee were cross-party recommendations.

It is noted that there have been two specific Task Groups established during the year the Dementia Task Group and the Parking on Unicorn Hill Task Group. We have had in-depth group discussions at meetings of the Overview and Scrutiny Committee which have resulted in these task groups being set up. It is worth noting that the Parking on Unicorn Hill Task Group was set up as a result in closer working with the Leader of the Council. Frequently we discussed individual items put forward by the whole Committee and raised issues that mattered to the community.

Overview and Scrutiny Committee used its powers to scrutinise decisions made by the Executive Committee as well as to pre-scrutinise items before the Executive Committee made a decision.

During the year, training was provided to reinforce Members' understanding and skills to undertake scrutiny effectively. Since that

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training was delivered, we've had some really constructive, apolitical meetings.

I would like to take this opportunity to thank Members of the Overview and Scrutiny Committee who have contributed their time and energy to make this a successful year for Overview and Scrutiny.

It has been a difficult year during lockdown with the meetings being online. However, we have got through this and continued with the job in hand. Thanks also go to Andy Fry, Jenny Wheeler as well as to Councillor Mike Chalk who has provide excellent written updates on the work of the West Midlands Combined Authority Overview and Scrutiny Committee and Worcestershire Health Overview and Scrutiny sub-Committees during the year.

I am proud that I have been able to continue in my role as Chair.

I would also like to pay tribute to Councillor Pattie Hill and the work and dedication she put in during her time on the Overview and Scrutiny Committee.”

During this item, the Chair thanked Councillor M. Chalk for his work in chairing the Dementia Task Group and Councillor P. Fleming for chairing the Parking on Unicorn Hill Task Group. He also thanked the Democratic Services Officer for the hard work undertaken in preparation of the report.

RESOLVED that

the report was noted.

84. RECOMMENDATION TRACKER UPDATE

The Democratic Services Officer presented the Recommendation Tracker Update and advised that this was a regular update from officers in respect of the recommendations that had been made by the Committee in this, and previous municipal years. She explained that if Members had any questions regarding the update, they could request further clarification from officers.

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Councillor M. Shurmer queried the recommendation regarding the Parking Enforcement Task Group. He was particularly interested in whether the parking enforcement scoped trial had taken place outside schools and if it had taken place, what had been the results. The Democratic Services Officer undertook to obtaining further clarification from the Environmental Services Manager and circulate the response to Members accordingly.

RESOLVED that

the Recommendation Tracker Update be noted.

85. EXECUTIVE COMMITTEE MINUTES AND SCRUTINY OF THE EXECUTIVE COMMITTEE'S WORK PROGRAMME - SELECTING ITEMS FOR SCRUTINY

Members considered the minutes of the meeting of the Executive Committee held on Monday 22nd January 2021.

The latest edition of the Executive Committee's Work Programme for the period 1st April to 31st July 2021 was also considered by the Committee.

Members requested that the following items be placed on the Committee's Work Programme for consideration in the new municipal year:

- Future Plans for Auxerre House
- Church Green Conservation Area
- Endorsement of Proposals for the Redevelopment of Matchborough and Winyates for the Purposes of Public Consultation
- Asset Management Strategy and investment programme for council housing stock
- Redditch Town Centre Regeneration Business Cases.

RESOLVED that

- 1) the minutes of the meeting of the Executive Committee held on Tuesday, 22nd February 2021 be noted; and**

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- 2) **the content of the Executive Committee's Work Programme for the period 1st April to 31st July 2021 be noted.**

86. **OVERVIEW AND SCRUTINY WORK PROGRAMME**

The Democratic Services Officer present informed Members that any items selected for pre-scrutiny from the Executive Committee Work Programme would be placed on to the Committee's Work Programme for consideration at future meetings. It was also highlighted that an update in respect of E-Scooters and a 6-monthly update regarding the Redditch Town Deal as agreed at a previous meeting of the Committee had also been included on the Committee's Work Programme.

Councillor M. Shurmer suggested that a possible work programme item that might need to be added for future consideration would be Housing Options as it seemed that this had been an area of increased concern for some residents during the pandemic.

Members queried the item regarding the Endorsement of Proposals for the Redevelopment of Matchborough and Winyates for the Purposes of Public Consultation. The Deputy Chief Executive informed Members that during consideration of this item at the Executive Committee meeting officers would be seeking endorsement of the proposals prior to the consultation.

RESOLVED that

the Overview and Scrutiny Work Programme be noted.

87. **TASK GROUPS, SHORT SHARP REVIEWS AND WORKING GROUPS - UPDATE REPORTS**

The following updates were provided in respect of the work of the Scrutiny Task Groups and Working Groups:

- a) Budget Scrutiny Working Group – Chair, Councillor Jenny Wheeler

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Councillor Wheeler advised the Committee that the final meeting of the Budget Scrutiny Working Group had taken place on 17th March 2021. During that meeting, the group had interviewed Officers summarising Covid-19 grant funding received and distributed during the pandemic. In addition to this, Professor Peter Latchford attended the meeting to update Members on the Council's progress on commercialism. The Committee was informed that during this meeting, the Head of Finance and Customer Services presented the Third Quarter Monitoring Update in respect of the Council's Budget and highlighted to Members that the Section 24 had been removed.

Councillor Wheeler took the opportunity to thank Councillors J. Fisher and Y. Smith for all of their contributions to the Working Group during their time as Members of the Council.

b) Dementia Task Group – Chair, Councillor Michael Chalk

Councillor Chalk explained that the group were due to meet on 25th March 2021 when a representative from Age UK would be in attendance primarily to discuss their work with veterans diagnosed with Dementia in the Borough.

During consideration of this update Members were advised that it was unlikely that the group would be able to report back to the Overview and Scrutiny Committee on 18th March 2021 as originally intended. Therefore, the Chair agreed that the Dementia Task Group be afforded an extension to their investigation and that a report be considered at the meeting due to be held in June 2021.

c) Performance Scrutiny Working Group – Chair, Councillor Andrew Fry

The Chair updated the Committee in the absence of Councillor Fry and informed Members that no meeting had taken place since the last meeting of the Committee.

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d) Unicorn Hill Task Group – Chair, Councillor Peter Fleming

Councillor Fleming informed the Committee that the Short, Sharp Review Group had met on 3rd March 2021 and had had a very productive meeting. The next meeting was due to take place on 30th March 2021 when Members would interview Councillor M. Dormer as the Topic Proposer of the Short, Sharp Review. The Chair thanked Members of the Group for a successful meeting and for the cross-party working that was taking place as part of the review.

RESOLVED that

- 1) the Dementia Task Group be extended until June 2021; and**
- 2) the update reports be noted.**

88. EXTERNAL SCRUTINY BODIES - UPDATE REPORTS

In addition to his written reports, Councillor Michael Chalk provided a verbal update in respect of the West Midlands Combined Authority (WMCA) and Worcestershire County Council Health Overview and Scrutiny Committee (HOSC), which had been published as part of the meeting agenda. During the update Members were informed that, as the meetings were public, the YouTube live streams were all available online should Members wish to watch them to further understand the work of the External Scrutiny Bodies.

Before the close of the meeting the Chair took the opportunity to thank all the Members of the Committee, Democratic Services Officers and the I.T. Support Staff who had worked so hard behind the scenes to enable the virtual meetings to take place during the pandemic.

Councillor S. Akbar also requested to speak and in doing so thanked Councillor J. Baker for successfully undertaking his role as Chair for the municipal year.

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RESOLVED that

the External Scrutiny Bodies Update Reports be noted.

The Meeting commenced at 6.30 pm
and closed at 7.04pm

Overview and Scrutiny Committee 2021

8th July

Overview and Scrutiny – Work Programme Planning Event

Relevant Portfolio Holder	Councillor David Thain – Portfolio Holder for Finance and Enabling
Portfolio Holder Consulted	Yes
Relevant Head of Service	Claire Felton, Head of Legal, Democratic and Property Services
Report Author	Jo Gresham and Josef Galkowski Job Title: Democratic Services Officer Contact email: Josef.Galkowski@bromsgroveandredditch.gov.uk Joanne.Gresham@bromsgroveandredditch.gov.uk Contact Tel: 01527 64252 Ext 3146 / Ext 3031
Wards Affected	All
Ward Councillor(s) consulted	N/A
Relevant Strategic Purpose(s)	All.
Non-Key Decision	
If you have any questions about this report, please contact the report author in advance of the meeting.	

1. RECOMMENDATIONS

The Overview and Scrutiny Committee is asked to RESOLVE to:

- 1) Identify items raised during the Overview and Scrutiny Training session to add to the Overview and Scrutiny Committee's work programme; and
- 2) Note the issues raised as potential items for scrutiny, including pre-scrutiny, in 2021/22 as detailed in appendix 1.
- 3) Note that members are encouraged to suggest items for scrutiny, including pre-decision scrutiny, throughout the year as and when they feel it would be appropriate.

2. BACKGROUND

- 2.1 This report provides Members with an opportunity to consider the suggestions for new scrutiny items from the Overview and Scrutiny Training that occurred on the 7th June 2021, in which a total of 12 Members attended.

Overview and Scrutiny Committee 2021

8th July

-
- 2.2 Members received a presentation from officers in respect to the role of Overview and Scrutiny in the democratic process and the different types of scrutiny activity that could be undertaken. This included information and examples on Overview, Task Groups, Short Sharp Reviews, Working Groups and pre-scrutiny.
- 2.3 During the training, Members were split into three groups and took part in two interactive exercises. The first asked Members to reflect on key issues that they had identified in their wards and whether they would be suitable items for further scrutiny. The second exercise required Members to discuss their ideas, how they could be linked to the strategic purposes and the best way to approach their suggestions for scrutiny.
- 2.4 Topics suggested by Members can be found in appendix 1.
- 2.5 The Overview and Scrutiny Committee is asked to consider whether to add any of these items onto the Committee's work programme for 2021/2022.

3. FINANCIAL IMPLICATIONS

- 3.1 There are no direct financial implications linked to this report.

4. LEGAL IMPLICATIONS

- 4.1 There are no direct legal implications linked to this report.

5. STRATEGIC PURPOSES - IMPLICATIONS

Relevant Strategic Purpose

- 5.1 The issues detailed in this report help to ensure that there is an effective and sustainable Council.

Climate Change Implications

- 5.2 There are no direct climate change implications linked to this report.

6. OTHER IMPLICATIONS

Equalities and Diversity Implications

Overview and Scrutiny Committee 2021

8th July

-
- 6.1 There are no direct equalities and diversity implications linked to this report.

Operational Implications

- 6.2 Overview and Scrutiny is a Member-led process. Members determine which items are added to the Overview and Scrutiny Committee's work programme, what evidence is gathered during an investigation and which recommendations to make to the Executive Committee and / or Council. The Overview and Scrutiny Work Programme Planning event provided Members with an opportunity to propose items to add to the Committee's work programme.
- 6.3 Overview and Scrutiny activities should focus on strategic issues that matter to residents. The event was designed to enable Members to identify issues that best match this aspiration.
- 6.4 Currently, the Overview and Scrutiny Committee have the Dementia Task Group, which is due to send a report back to the Committee in September 2021, and the Parking on Unicorn Hill Short Sharp Review which is due to update the Committee later in the municipal year. There are also two permanent sub-groups of the Committee, the Budget Scrutiny Working Group and the Performance Scrutiny Working Group. Therefore, there is capacity for an additional Task Group.
- 6.5 Members are asked to note that it is not intended that this event was the only opportunity for Members to suggest items for scrutiny. Members are encouraged to continue to suggest items for scrutiny, including pre-decision scrutiny, throughout the year as and when they feel that this would be appropriate.

7. RISK MANAGEMENT

- 7.1 No risks have been identified in relation to this report.

8. APPENDICES and BACKGROUND PAPERS

- 8.1 Appendix 1 - Scrutiny topic suggestions from Members at Overview and Scrutiny Training Session and their associated Strategic Purposes – 7th June 2021

Overview and Scrutiny Committee 2021

8th July

9. REPORT SIGN OFF

Department	Name and Job Title	Date
Portfolio Holder	Cllr David Thain - Portfolio Holder for Finance and Enabling	30/06/2021
Lead Director / Head of Service	Claire Felton - Head of Legal, Democratic and Property Services	25/06/2021
Financial Services	Chris Forrester - Head of Finance and Customer Services	30/06/2021
Legal Services	Claire Felton - Head of Legal, Democratic and Property Services	25/06/2021
Policy Team (if equalities implications apply)	Deb Poole – Head of Transformation, OD & Digital Services	25/06/2021
Climate Change Officer (if climate change implications apply)	Anna Wardell-Hill - Environmental Policy & Awareness Officer	30/06/2021

APPENDIX 1**Scrutiny topic suggestions from Members at Overview and Scrutiny Training Session and their associated Strategic Purposes – 7th June 2021**

1. Parking – Communities which are safe, well maintained and green
2. Landscaping / Highway safety (trees, grass cutting, litter and fly tipping) – Communities which are safe, well maintained and green
3. Speeding – Communities which are safe, well maintained and green
4. Litter / Cleanliness – Communities which are safe, well maintained and green
5. Recreational activities for teenagers / youth to do – Living independent active and healthy lives
6. Anti-Social Behaviour - Communities which are safe, well maintained and green and Aspiration, work & financial independence
7. Housing Quality / Houses of Multiple Occupancy / Void Properties - Finding somewhere to live
8. Drug / Alcohol Abuse and Addiction Issues - communities which are safe, well maintained and green and living independent, active and healthy lives.
9. Allocation of resources amongst wards – this issue cuts across a number of the strategic purposes.

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Overview and Scrutiny Committee

8th July 2021

The Redditch Community Lottery

1. Introduction and Background

- 1.1. In September 2018, the Executive Committee approved the establishment of a local lottery. As part of its commercialism programme, Redditch Borough Council looked at how it could deliver better services and outcomes for residents whilst addressing the continued reductions and pressure on budgets. The lottery was an idea formed through this programme.
- 1.2. Redditch Borough Council currently makes an annual allocation for grant funding for voluntary community sector organisations. Applying this lottery model has the potential to keep the benefits enjoyed from this system of discretionary funding and should also reduce the Council's costs to provide them.
- 1.3. Redditch Community Lottery delivers benefits to local Good Causes. Any group or organisations matching the agreed criteria can apply to join.
- 1.4. Redditch Community Lottery has an overarching Business Plan and a suite of supporting policy documents to ensure the effective running of the lottery, support and safeguarding for lottery players and to meet the requirements of the Gambling Commission to acquire the necessary lottery licence.
- 1.5. The Council also has a contract in place with its External Lottery Manager (ELM), Gatherwell Ltd. who delivers the online lottery on the Council's behalf.
- 1.6. Progress reports for the Redditch Community Lottery were presented to the Overview and Scrutiny Committee in July 2020 and January 2021 by the Redditch Partnership and VCS Grants Manager. The Overview and Scrutiny Committee requested a further update report to follow 6 months later – this report forms the basis of the update to the Committee.

2. Timeline of activity

- 2.1. The table below shows a brief timeline of activity for the development and implementation of the Redditch Community Lottery.

05.09.18	The Executive Committee approved the establishment of a local lottery.
05.02.19	The Executive Committee approved the required Redditch Community Lottery Business Plan and associated Policies.
20.09.19	The Gambling Commission Licence was awarded to the Redditch Borough Council.
12.11.19	The 'Good Causes' Launch Event took place at the Redditch Town Hall.
17.12.19	Tickets went on sale for the Redditch Community Lottery
18.01.20	The first Lottery draw took place

3. How it Works

3.1 A weekly online lottery draw takes place every Saturday at 8pm. Tickets cost £1 a week and consist of 6 numbers. Players can choose numbers or do a lucky dip. Each ticket can either support the central cause (causes we choose as the Council) or a specific Good Cause listed on the website. The jackpot prize of £25,000 is an insured prize (arranged as part of the ELM contract). Supporters can either pay Direct Debit or payment card with either a monthly recurring payment or a 1/3/6/12 month payment upfront. Winners will be notified via email and are paid directly into a nominated account or they can donate their winnings to the Good Cause.

3.2 Each pound spent on the lottery is split in the following way – 50% goes to Good Causes, 10% goes to the central fund (this is RBC and will cover costs with the rest reallocated to the VCS through the grants programme), 20% goes towards prizes, 17% goes to the ELM with 3% VAT (which RBC can claim back).

4. Facts and figures

4.1. The table below (Redditch Community Lottery Business Plan) shows the 'possible levels' of engagement for the Redditch Community Lottery:

Year	Ticket Price £	% of RBC Player Pop.	Number of Players	Tickets bought per week	Number of weeks	Gross Return	RBC share (10%)	Good Causes (50%)	Prizes (20%)	ELM (17%)	VAT (3%)
1	1	1.00%	682	1	52	35456	3546	17728	7091	6028	1064
2	1	1.50%	1023	1	52	53184	5318	26592	10637	9041	1596
3	1	2.00%	1364	1	52	70912	7091	35456	14182	12055	2127
4	1	2.50%	1705	1	52	88641	8864	44320	17728	15069	2659
5	1	3.00%	2046	1	52	106369	10637	53184	21274	18083	3191

4.2. As of 16th June 2021, there are 32 'Good Causes' now signed up to the Redditch Community Lottery with a further 3 applications in the process of being completed/submitted. There are currently 184 players actively involved with an average of 1.74 tickets purchased per player. Further to the previous report in January 2021 this shows an increase in Good Causes signed up to the Redditch Community Lottery; a slight decrease in the number of players from 198 to 184 although the average of ticket purchases per player has increased. Unfortunately, the current number of players falls below the prediction for the first year of 682 players. This has impacted on the amount of income generated by the Lottery which is below what is also predicted in the table below.

4.3. The table below shows how this translates into revenue from the lottery (up to 16th June 2021):

	Central Fund	Good Causes	Total
Total Tickets	8,259	16,912	25,171
Total Players	136	245	369
Revenue (annual)	8,259	16,912	25,171
Good Causes revenue (annual)	4,129.50	8,456.0	12,585.50
Operator Revenue (annual)	825.90	1,691.20	2,517.00
Total Operator Revenue - Central Fund + Others (annual)	4,955.40	1,691.20	6,646.60
Total Good Causes Revenue (annual)			15,102.60

For approximately 18 months of operation, the amount of money generated in total is £25,171 with a total of 369 people who played the lottery. The amount of funding

which the Council receives as part of their 10% of all ticket sales is £2,517.10. The Council also received £4,129.50 from players choosing the Community Lottery Fund as their “good cause”. The amount generated for other VCS good causes is £8,456.00. The remaining money is allocated to Gatherwell, prizes and VAT (which we can claim back).

4.4. The list below illustrates the funds raised by VCS groups involved with the Redditch Community Lottery for the month period between 03.05.21 to 07.06.21. This gives a snapshot of how much VCS groups currently make **on a monthly basis**:

• Redditch Lottery Community Fund	£221.50
• Bromsgrove and Redditch Welcome Refugees	£59.50
• Where Next	£52.50
• Redditch Association for the Blind	£50.00
• Astwood Bank Community Group CIC	£48.00
• Inspire Community Training	£47.50
• Indigo Arts	£43.50
• Carers Careline	£36.50
• Arts in Redditch	£35.00
• St Basils	£28.50
• Disability Support Project	£25.00
• Cruse Bereavement Care (Worcestershire)	£22.50
• Redditch Cat Rescue	£20.00
• Support Redditch Emergency Network	£15.00
• BluWave Community Transport	£12.50
• New Road Parents	£11.50
• Bromsgrove and Redditch Network	£10.00
• The Old Needle Works Foundation	£10.00
• Sandycroft	£10.00
• Tidy Lives Support CIC	£8.00
• Charlotte & Craig Saving Hearts Foundation	£7.50
• Friends of Feckenham First School	£7.50
• NewStarts	£6.00
• Redditch Baby Bank	£5.00
• Redditch Wheels Project Skatepark	£5.00
• Redditch Youth & Community Enterprise (RYCE)	£2.50
• 1st Redditch Scout Group	£2.50
• Moons Moat Conservation Group	£2.50

4.5. The figures above are from the lottery dashboard which provides the ability to monitor the success of the lottery through the figures provided by it (numbers of Good Causes, numbers of players, income generated for good causes, income generated for RBC as the provider).

4.6. It is important to note that we are still working through unprecedented times due to the Coronavirus pandemic which may have affected the growth of the Redditch Community Lottery. As mentioned in the January report, the survey carried out in October 2020 by Gatherwell Ltd on behalf of the 69 multi-cause lotteries they support (including Redditch Community Lottery) showed that **78% of causes said the lottery helped keep funds coming in during COVID**. Redditch Community

Lottery specific survey results showed **75% of Good Causes said Yes, the lottery helped to keep funds coming in during COVID19.**

4.7. Prizes and winning results - Between 18.01.20 (first draw of the Redditch Community Lottery) and 12.06.21, there have been 589 winning tickets. This is not necessarily 589 individual winners as some players may have won a prize on more than one occasion. The prizes are as follows:

- 508 x 3 extra free tickets
- 51 x £25
- 5 x £250
- 1 x Forest Staycation (National Bolt-On Prize)
- 5 x £100 B&Q Voucher (National Bolt-On Prize's)
- 3 x Monthly Fruit & Veg Home Delivery for a year (National Bolt-On Prize's)
- 5 x FITBIT and Google Nest Mini Bundle (National Bolt-On Prize)
- 1 x £1000 Voucher for Currys PC World (National Bolt-On Prize)
- 5 x £100 Etsy gift voucher PLUS £100 to winner's Good Cause (National Bolt-On Prizes)
- 5 x National Draw Entertainment Bundle

5. Outline of promotion

- 5.1. The Redditch Community Lottery has its own dedicated website www.RedditchCommunityLottery.co.uk which is managed by Gatherwell Ltd. on the council's behalf. There is a dedicated customer services team offering support to both players and local good causes by either telephone or email.
- 5.2. There is a Communications Plan in place which includes Anniversary and Good Cause Recruitment Campaigns and a variety of methods to promote the Lottery including, Social media - Facebook, Twitter; press releases; partnership networks (internal and external) etc.
- 5.3. Approved 'Good Causes' are signed up 'free of charge' and receive their own Redditch Community Lottery webpage and also receive ongoing support with promotional materials, help and advice.
- 5.4. Gatherwell Ltd. offer a range of ways to help grow the lottery and raise more money for Good Causes including the regular National Bolt-On Campaigns.

6. Future ideas for enhancing the lottery

- 6.1. To enable the Redditch Community Lottery to further support VCS groups to increase the revenue they raise the Grants Team will:
 - Continue to carry out targeted campaigns to increase the numbers of Good Causes involved. The original target of 40 good causes by the end of the first year was not achieved although there are now 32 active good causes taking part. Achieving this target may have also been affected by the Coronavirus pandemic.
 - Continue to engage with the National Bolt-On scheme delivered by Gatherwell Ltd. Gatherwell is introducing more campaigns this year by providing 6 offers throughout 2021 - New Year (4th Jan-27th Feb); Spring (2nd Mar-24th Apr); 2 x Summer (27th Apr- 26th Jun and 28th Jun-28th Aug); Autumn (1st Sept- 30th Oct); Christmas (1st Nov-18th Dec).
 - Regularly review the Communications Strategy (Internal/external communications).



Executive Committee

Tuesday, 23rd March, 2021

MINUTES

Present:

Councillor Matthew Dormer (Chair), Councillor Mike Rouse (Vice-Chair) and Councillors Greg Chance, Brandon Clayton, Bill Hartnett, Anthony Lovell, Nyear Nazir, David Thain and Craig Warhurst

Officers:

Matthew Bough, Claire Felton, Chris Forrester, Sue Hanley, James Howse, Kath Manning and Simon Parry

Senior Democratic Services Officer:

Jess Bayley

90. APOLOGIES

There were no apologies for absence.

91. DECLARATIONS OF INTEREST

There were no declarations of interest.

92. LEADER'S ANNOUNCEMENTS

The Leader advised that the Budget Scrutiny Working Group had pre-scrutinised the Financial Monitoring Report – Quarter 3 at a meeting held on 17th March 2021. However, as no recommendations had been made on the subject, the minutes of that meeting had not been provided for Members' consideration.

During consideration of this item the Leader advised Members that the Council had entered into the pre-election period. Members were asked to be mindful of this moving forward.

93. MINUTES

RESOLVED that

Chair

the minutes of the meeting of the Executive Committee held on Monday, 22nd February 2021 be approved as a true and correct record and signed by the Chair.

94. GREEN HOMES FUNDING

The Climate Change and Energy Support Officer presented a report which detailed the Council's application for funding that could be used to improve the energy efficiency of homes located in the Borough.

The distribution of the grant funding that was available was managed by Local Energy Hubs. Redditch was located in the West Midlands and the Midland Energy Hub (MEH) was managing the distribution of funding locally. There was additional funding available to support Councils and partner organisations with the administration of the scheme.

The intention was for the grant funding to be used to improve the energy efficiency of the worst performing properties, which had received energy efficiency ratings of E, F G. Many of these properties were managed as social housing, including Council houses managed by Redditch Borough Council, and therefore the Housing Department would be actively involved in the project. Residents in these properties were often impacted by fuel poverty and therefore the work would have a beneficial impact on their finances. The deadline for the completion of funded projects would be 31st December 2021 and the funds would need to be spent in accordance with the grant guidance.

There were risks attached to the project, particularly in respect of the relatively tight timescales available to complete the works. In addition, there were risks associated with Coronavirus, though Covid secure practices would be adopted.

Following the presentation of the report, Members discussed a number of points in detail:

- The average expenditure of £10,000 per property and the works that could be funded at this level.
- The works that would be undertaken on Council house properties. Officers explained that measures such as the

installation of loft, wall and garage insulation would feature in these works.

- The match funding required from the Council in respect of Council properties that were supported through this process. Members were advised that this funding would be provided as part of the capital programme for the Housing Revenue Account (HRA).
- The availability of some of the funding for other social housing providers.
- The number of houses that would benefit from the programme. Officers explained that it was difficult to quantify the number of houses that would benefit at this stage.
- The extent to which a plan had been developed to ensure that the funding could be spent and works completed by the deadline of 31st December 2021. Officers advised that there was an aim to get on site quickly and to complete the works as efficiently as possible within the time available.
- The Council's energy efficiency programme. Members were informed that this project formed part of that programme.
- The extent to which the funding was available to support improvements to the energy efficiency of properties in the private sector. Officers advised that many privately owned homes were already performing well but there were some exceptions and applications could be submitted in relation to these properties.
- The criteria for applications for the funding and the potential for some applicants to be turned down. Officers clarified that all eligible properties in the private sector would be provided with an opportunity to apply for funding, with funding being granted on a first come first serve basis. However, the Council was not anticipating that demand would outstrip supply.
- The detrimental impact that fuel poverty could have on households.

RECOMMENDED that

- 1) **the Capital and Revenue Budgets (Housing and General Fund) are increased to receive Redditch Borough Council's Green Homes Grant scheme Local Authority Delivery Part 2 allocation of £280,700; and**

- 2) **delegated authority is granted to the Head of Environmental and Housing Property Services and Head of Community and Housing Services following consultation with the Portfolio Holders for Housing and Climate Change to administer the funding received in line with the grant conditions.**

95. FINANCE MONITORING QUARTER 3 2020/21

The Head of Finance and Customer Services presented the Financial Monitoring Report for the third quarter of the 2020/21 financial year.

Members were advised that Officers were anticipating a £150,000 overspend at the end of the financial year. The Council had recently been informed that the Government would be allocating a further £35,000 to the authority to help cover lost income from fees and charges, which would help to offset this overspend.

Additional expenditure was anticipated in respect of the benefits subsidy and payments. This was because there had been no court processes during the Covid-19 pandemic and this work would need to be addressed at a later date.

The budget for Enabling Services was overspent by £172,000. A significant contribution to this overspend had been pressures arising from the Local Government Pension Scheme. This overspend had been partly offset by salary savings from vacant posts.

There was a significant underspend in the capital programme and this was projected to continue over the three year period of the programme. Senior Officers were in the process of reviewing the content of the Capital Programme to ensure that expenditure aligned more closely with the budget in future years. However, Members were asked to note that many of the delays to expenditure in the capital programme had been caused by the Covid-19 pandemic.

In respect of the HRA, the Council was anticipating a significant surplus by the end of the financial year of £750,000. In part, this was due to a delay in respect of work by the Repairs and Maintenance department, as during the Covid-19 pandemic the

focus had been on delivering essential works. The works that had not been completed at this time would eventually need to be progressed and therefore the surplus generated in 2020/21 had not been incorporated into the budget for future years out of recognition that these funds would need to be spent.

After the report had been presented Members discussed the following points in detail:

- The repairs and maintenance jobs that had not been completed during the Covid-19 pandemic and the extent to which this had created a backlog.
- The potential for a plan to be developed in respect of undertaking the repairs and maintenance jobs that had not been undertaken during the Covid-19 pandemic. Officers advised that proposals were being developed to ensure that an organised approach was adopted to addressing this matter. Health and safety would need to be considered as part of this process, with staff currently working for a maximum of three hours at properties in order to keep people safe.
- The possibility that assistance might be required from external contractors in order to address the backlog in repairs and maintenance. Officers confirmed that it was anticipated that a limited amount of support would be required from external contractors for this purpose.
- The potential for Members to be notified once the Council started to address the backlog in repairs and maintenance.
- The reserve that had been included in the budget to offset any business rates that were lost at appeal. Officers explained that this reserve had been considered prudent to include in the budget to ensure that the Council had financial reserves to fill any gaps that might arise as a result of companies successfully appealing against the level of their business rate payments.
- The reserve of £432,000 recorded for the Financial Services team and the purpose of this reserve. The Committee was advised that this reserve was intended for expenditure on the new finance system and would be largely spent by the end of the financial year.
- The purpose of the reserve that had been recorded for Green Lane, Studley, which had been recorded as funding for negotiations through the planning process. Members commented that this reserve was intended to help fund

ongoing negotiations with Stratford-on-Avon District Council and Warwickshire County Council in respect of the assets owned by Redditch Borough Council at that location.

RESOLVED that

- 1) **the current financial position in relation to revenue and capital budgets for the financial period April 2020 – December 2020 be noted;**

RECOMMENDED that: -

- 2) **an increase to the Capital programme 2020/21 of match funding with the West Mercia Police and Crime Commissioner (PCC) for a digital upgrade of CCTV £21,000 be approved; and**
- 3) **the revised fees and Charges for Bereavement services be approved for 2021/22.**

96. WORCESTERSHIRE REGULATORY SERVICES BOARD - BUDGET RECOMMENDATIONS

The Head of Finance and Customer Services presented the minutes of the meeting of the Worcestershire Regulatory Services (WRS) Board held on 11th February 2021. Members were advised that during this meeting Wyre Forest District Council had advised that they would be withdrawing a request for additional income to host the IT service and premises provided to WRS. The recommendations detailed in the minutes of the Board meeting outlined the resulting changes to the budget for WRS in 2021/22 accordingly.

Members discussed the minutes and in doing so welcomed the change in the position that had been adopted by Wyre Forest District Council in respect of this matter.

RECOMMENDED that the following figures be approved for 2021/22 and 2023/24:

- 1) **the 2021/22 gross expenditure budget of £3,726k;**
- 2) **the 2021/22 income budget of £529k;**

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- 3) the revenue budget and partner percentage allocations for 2021/22 onwards:

Council	£'000	Revised %
Redditch Borough Council	562	17.57

- 4) the additional partner liabilities for 2021/22 in relation to unavoidable salary pressure.

Redditch Borough Council	£10k
Total	£60k

- 5) the additional partner liabilities for 2021/22 in relation to three Technical Officers.

Council	Tech Officer Income Generation £000	Tech Officer Animal Activity £000	Tech Officer Gull Control £000
Redditch Borough Council	6	2	0

97. OVERVIEW AND SCRUTINY COMMITTEE

Members were advised that there were no recommendations from the Overview and Scrutiny Committee for consideration on this occasion.

98. MINUTES / REFERRALS - OVERVIEW AND SCRUTINY COMMITTEE, EXECUTIVE PANELS ETC.

Members were advised that there were no referrals from either the Overview and Scrutiny Committee or any of the Executive Advisory Panels for consideration on this occasion.

99. ADVISORY PANELS - UPDATE REPORT

The following updates were provided in respect of the Executive Advisory Panels and other groups:

- a) Climate Change Cross Party Working Group – Chair, Councillor Anthony Lovell

Councillor Lovell explained that consideration was being given by the Council to electric charging points for vehicles and the grant funding available for this purpose. The Council would aim to submit bids for this funding moving forward.

- b) Constitutional Review Working Party – Chair, Councillor Matthew Dormer

Councillor Dormer informed Members that a meeting of the Constitutional Review Working Party was scheduled to take place on 29th June 2021.

- c) Corporate Parenting Board – Council Representative, Councillor Nyear Nazir

Councillor Nazir advised that the minutes of the previous meeting of the Board had not yet been published. There was a further meeting of the Board scheduled to take place on 27th May 2021.

- d) Member Support Steering Group – Chair, Councillor Matthew Dormer

Councillor Dormer commented that a meeting of the Member Support Steering Group had taken place on 2nd March 2021. During this meeting Members had discussed the induction process for Councillors due to be elected in May 2021. Reference had also been made to the potential for the Council to continue to live stream meetings once meetings resumed in person. An additional meeting of the group, prior to the end of the municipal year, had been requested to enable Members to discuss the available webcasting options further.

During the delivery of this update, Councillor Dormer explained that the Member Support Steering Group had

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discussed the requirement for local authorities to return to holding meetings in person from 7th May 2021 onwards. This would apply to formal Committee meetings and the group had agreed that informal and private meetings, such as meetings of the group, Portfolio Holder Briefings and Scrutiny Task Group meetings, should continue to take place virtually wherever possible. Concerns had been raised by Members of the group that it would be too early to return safely to physical Committee meetings by 7th May 2021, particularly as the Covid-19 pandemic remained in place. For this reason, the Leader had spoken to the leader of the opposition and they had agreed to write together to the Rt Hon Robert Jenrick, Secretary of State for Housing, Communities and Local Government to set out their concerns on behalf of the Council.

e) Planning Advisory Panel – Chair, Councillor Matthew Dormer

Councillor Dormer explained that there were no meetings of the Planning Advisory Panel scheduled to take place.

The Meeting commenced at 6.42 pm
and closed at 7.30 pm

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Overview & Scrutiny

Committee

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WORK PROGRAMME 2020/21

(Report of the Chief Executive)

Date of Meeting	Subject Matter	Officer(s) Responsible for report
ALL MEETINGS	REGULAR ITEMS	(CHIEF EXECUTIVE)
	Minutes of previous meeting	Chief Executive
	Consideration of the Executive Committee Work Programme	Chief Executive
	Call-ins (if any)	Chief Executive
	Pre-scrutiny (if any)	Chief Executive
	Task Groups / Short, Sharp Review Groups – feedback	Chair of Task Group / Short, Sharp Review
	Working Groups - feedback	Chair of Working Group
	Committee Work Programme	Chief Executive
	REGULAR ITEMS	
	Update on the work of the Crime and Disorder Scrutiny Panel	Chair of the Crime and Disorder Scrutiny Panel
	Tracker Report	Relevant Lead Head(s) of Service
	Updates on the work of the Worcestershire Health Overview and Scrutiny Committee	Redditch Borough Council representative on the Health Overview and Scrutiny Committee
	Annual Monitoring Report – Redditch Sustainable Community Strategy	Relevant Lead Head(s) of Service

Overview & Scrutiny

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MEETING DATE	ITEM TO BE CONSIDERED	RELEVANT LEAD
July 2021	Community Lottery – 6 monthly Update	Relevant Lead Head(s) of Service
July 2021	Feedback from Overview and Scrutiny Training	Democratic Services
July 2021	Landscaping – Overview Item	Relevant Lead Head(s) of Service
August 2021 TBC	Pre-scrutiny - New Cemetery	Relevant Lead Head(s) of Service
September 2021	Parking Enforcement Update	Relevant Lead Head(s) of Service
September 2021	Pre-Decision-Scrutiny - Asset Management Strategy and investment programme for council housing stock	Simon Parry, Housing Property Services Manager
September 2021	Dementia Task Group – Final Report	Councillor Michael Chalk
September 2021	St David's House Extra Care Scheme – Business Case	Judith Willis, Head of Community and Housing Services
September 2021	Church Green Conservation Area	Mike Dunphy, Strategic Planning and Conservation Manager

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September 2021	Redditch Town Deal Investment Plan – 6 monthly update	Relevant Lead Head(s) of Service
September 2021	Redditch Town Centre Regeneration Business Cases	Ostap Paparega, Head of North Worcestershire Economic Development
September 2021	Matchborough and Winyates Regeneration Proposals	Ostap Paparega, Head of North Worcestershire Economic Development
September 2021	Pre-Decision-Scrutiny - Future Plans for Auxerre House	Simon Parry, Housing Property Services Manager
September 2021	Pre-Decision-Scrutiny - Homes England Asset Transfer	Claire Felton, Head of Legal, Democratic and Property Services

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